

## **SECTION III. RATES AND PAYMENT POLICIES AND PROCEDURES**

### **Greenferry Water and Sewer District**

#### **A. PURPOSE**

The purpose of this policy is to define the water rates and payment procedures.

#### **B. WATER RATES:**

1. Minimum monthly fee for operations of \$35.00 per month up to 25,000 gallons of water usage during any metered month.
2. \$0.75/1,000 gallons for usage in excess of 25,000 gallons during a metered month, up to 50,000 gallons of water usage.
3. \$1.30/1,000 gallons for usage in excess of 50,000 gallons during a metered month, up to 100,000 gallons of water usage.
4. \$2.00/1,000 gallons for usage in excess of 100,000 gallons during a metered month.
5. An additional fee of \$25.00 per month will be charged as a Capital Reserve Fee and will be deposited monthly into a Capital Reserve Fund, for use on capital infrastructure purposes, including the provision of water for fire purposes availability, and upon approval of such use by the Board.
6. A fee of \$100.00 for the rental of water hydrant meters, with a \$1,500.00 deposit and \$3.00/thousand gallons used.
7. A fee of \$4.00 per account, charged annually by IDEQ, is passed through as a cost to the District.
8. A Capitalization (Hookup) Fee of \$15,300.00 is required to be paid upon the approval of a connection.
9. The Capital Reserve Fee shall begin the first month after approval of the connection.
10. Full monthly water user fees begin the month after a water meter is installed and operational.
11. Upon payment of a Capitalization Fee and if prior to a meter being installed, a Reserve Fee of \$25.00 per month will be charged on all accounts as a Capital Reserve Fee, for use as outlined in #5 above.
12. For all properties within 300 feet of a water service main and District fire hydrant, a Standby Fee of \$25.00 per month will be charged as a Capital Reserve Fee, for use as outlined in #5 above.
13. A Utility Assessment Fee of \$200.00 will be charged for any change of ownership of properties billed in the District, to be paid by Title Companies at the closing of said properties, or by the seller, before any change is made.

#### **C. NON-PAYMENT FEES**

1. Payments for water usage are due at the office of the District not later than 21 days after which they are mailed.

2. DISTRICT invoices not paid by the 25<sup>th</sup> day of the 2<sup>nd</sup> month after initial mailing shall be cause for water service turn off procedures to begin. A Late Fee of \$10.00 (or 2% of the delinquent amount, whichever is higher) shall be accessed on these accounts.
3. If the invoice remains unpaid at the next regularly scheduled board meeting, a letter approved by the board will be sent by staff the following Thursday. A Delinquent Letter Fee of \$25.00 shall be charged on all accounts on which a letter is sent.
4. If the invoice remains unpaid by the time of the next regularly scheduled Board meeting, then on the following Thursday, a turnoff notice is posted at the residence stating the date the meter will be turned off by staff. Typically, the water will be turned off the following Thursday.
5. The fee for posting the turn off date is \$25.00.
6. When such case an invoice is not paid within the allotted time, a District representative will turn off the water service meter. The fee for any District representative to turn the water service on or off is \$25.00 for EACH TRIP, if during regular business hours. A fee of \$100.00 for EACH TRIP will be charged if after regular business hours.

#### **D. THEFT OF SERVICE**

1. For any tampering with and/or damage to District assets in order to attain water service without authorization, a Theft of Service Fee shall be assessed to the owner of the property on which the tampering and/or damage occurred. A Fee will be assessed based on staff costs to remedy the unauthorized service. In addition, any costs to repair District assets damaged by the theft of service shall be borne by the property owner. Service will not be restored until all costs incurred are reimbursed by the property owner.